



**Kingdom of Cambodia  
Nation Religion King**

**Singapore Amicus International School**  
Quality, Discipline and Dignity  
“The Future of Education”

**Senior Leadership Team (SLT)**

The Senior Leadership Team (SLT) responsible for implementing the Oxford International Curriculum in a school is tasked with a range of strategic and operational duties designed to ensure the curriculum is effectively integrated into the school's educational framework. Below is an outline of the key duties and expectations associated with this role:

1. Strategic Planning and Implementation
  - Curriculum Alignment: Ensure that the Oxford International Curriculum aligns with the school's mission, vision, and educational goals. Develop a clear plan for integrating the curriculum into the existing educational structure.
  - Resource Allocation: Identify and allocate necessary resources, including teaching materials, technology, and staff development, to support the implementation of the curriculum.
  - Timeline Management: Create and manage a detailed timeline for the curriculum rollout, including key milestones, deadlines, and review periods.
2. Leadership and Staff Development
  - Training and Professional Development: Organize and facilitate ongoing training for teachers and staff to ensure they are fully prepared to deliver the curriculum effectively. This may include workshops, seminars, and continuous professional development opportunities.
  - Mentoring and Support: Provide mentorship and support to teaching staff, helping them adapt to the new curriculum and address any challenges they may encounter.
  - Performance Monitoring: Regularly assess the performance of teaching staff in delivering the curriculum, offering feedback, and implementing strategies for improvement where necessary.
3. Curriculum Delivery and Assessment
  - Instructional Leadership: Lead the development and delivery of instructional strategies that are aligned with the Oxford International Curriculum. This includes ensuring the use of best practices in teaching and learning.
  - Assessment and Evaluation: Oversee the development and administration of assessments that align with the curriculum. Ensure that these assessments are used to inform teaching practices and improve student outcomes.
  - Curriculum Review: Periodically review the effectiveness of the curriculum implementation, making adjustments as needed to address areas of improvement or to align with updated educational standards.
4. Stakeholder Engagement
  - Communication with Parents: Actively communicate with parents about the benefits and expectations of the Oxford International Curriculum. Provide regular updates on student progress and curriculum changes.

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- Collaboration with External Partners: Work closely with Oxford International and other external partners to ensure that the school meets all requirements and benefits fully from available resources and support.
- Community Involvement: Engage the wider school community in understanding and supporting the curriculum, fostering a positive and collaborative environment.

5. Compliance and Reporting

- Regulatory Compliance: Ensure that the curriculum implementation meets all relevant regulatory and accreditation requirements. This includes keeping up-to-date with changes in educational policies and standards.
- Reporting: Prepare and present regular reports to the school board, parents, and other stakeholders on the progress and impact of the curriculum implementation. Use data and evidence to demonstrate successes and areas for improvement.

6. Innovation and Continuous Improvement

- Innovation in Education: Encourage and implement innovative practices that enhance the delivery of the Oxford International Curriculum, staying ahead of educational trends and technologies.
- Feedback and Adaptation: Gather and analyze feedback from students, parents, and staff to continuously refine and improve the curriculum implementation process.

7. Budget Management

- Financial Oversight: Manage the budget allocated for curriculum implementation, ensuring cost-effective use of resources while maintaining high educational standards.
- Funding Opportunities: Identify and pursue additional funding opportunities, such as grants, to support the curriculum's implementation and sustainability.

In summary, the SLT's role in implementing the Oxford International Curriculum is crucial for ensuring that the curriculum is effectively embedded within the school, leading to improved educational outcomes and overall school performance. The SLT must provide strong leadership, effective management, and continuous support to all stakeholders involved in this transition.

Preah Sihanouk, 05 September 2024

**Hoeung Bunly**  
CEO

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